

MINUTES
TOWN BOARD
November 2, 2022

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor John Deer presided, and the following Board members were present:

	Sara Bollinger, Councilor
	Heather Waters, Councilor
	Katelyn M. Kriesel, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor
Absent	Elaine Denton, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Rob Cushing, Highway Superintendent	Ann Oot, Town Manager
Kayandra Blythe, Deputy Town Manager	Michael Crowell, Police Chief

The following Town Officers Attending Virtually: Michael Crowell, Police Chief. Councilor Bollinger.

1. Attendees

Dave Barnwell, Manlius

2. The Pledge of Allegiance

Supervisor Deer, called the meeting to order at 6:30 PM. Councilor Kriesel led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:32 PM Open Podium

Dave Barnwell stated that the budget amendments show that there will be cuts to the Police Departments budget for 2023 and asked if Board could hold back on other projects so as not to impact the safety of the Town.

4. 6:35 PM Drainage District #2 – Muirfield Drive Drainage Improvement – Proposal for Engineering Services Presentation

Joel Bianchi, M.J. Engineering stated they have prepared a proposal for a study based on the Boards concerns from the last meeting. Mr. Bianchi reviewed the items that will be covered in the completed study.

Councilor Waters made a motion, seconded by Councilor Bollinger, to accept the proposal prepared by M.J. Engineering for drainage district #2, Muirfield Drive Drainage Improvement.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

5. 6:37 PM Adoption of Amendments – Tentative to Preliminary Budget

Supervisor Deer reviewed the list of budget amendments from the tentative to the preliminary budget.

Account	Title	Amount	Description
A Fund			
Revenue			
4.4089	ARPA - Revenue	\$835,000.00	250,000 Oil/Water Separator 200,000 Stormwater Analysis 150,000 GIS Software 75,000 Sidewalk Program 50,000 Traffic Calming Equipment 30,000 Highway Garage Renovation -Architect 25,000 Skyridge Water District 15,000 Annual Newsletter 10,000 Economic Development
4.9600	Appropriations	\$100,000.00	Increase Appropriations
	Total Changes A Fund Revenue	\$935,000.00	
Expenditure			
1010.400	Town Board - Contractual	\$10,000.00	ARPA - Economic Development
1440.400	Engineer - Contractual	\$25,000.00	ARPA - Skyridge Water District
1440.400	Engineer - Contractual	\$75,000.00	ARPA - Sidewalk Program
1440.400	Engineer - Contractual	\$200,000.00	ARPA - Stormwater Analysis
1620.405	Buildings - Information Technology	\$150,000.00	ARPA - GIS Software
1620.431	Buildings - Landscaping	-\$1,000.00	Reduce Contract
1670.401	Central Printing - Supplies	\$15,000.00	ARPA - Annual Newsletter
3120.100	Police - Personal Services	\$2,500.00	Salary Development
3120.200	Police - Equipment	-\$80,000.00	Reduce Vehicle Purchase from 6 to 4
3120.412	Police - Vehicle Repair	-\$6,000.00	New Vehicle Upfitting - Reduce from 6 to 4
3120.412	Police - Vehicle Repair	-\$6,400.00	New Patrol Equipment - Reduce from 6 to 4
3120.412	Police - Vehicle Repair	-\$3,600.00	Vehicle Graphics - Reduce from 6 to 4
3120.412	Police - Vehicle Repair	-\$300.00	Storage Unit Kits - Reduce from 6 to 4
3120.412	Police - Vehicle Repair	-\$9,000.00	Emergency Lighting - Reduce from 6 to 4
3120.412	Police - Vehicle Repair	-\$12,000.00	Watchguard In-Car Camera - Reduce from 6 to 4
3120.465	Police - Forensic	-\$2,300.00	Crime Scene Barrier
3510.450	Dog Control - Contract	\$8,972.00	CNYSPCA Contract
5132.400	Garage - Miscellaneous	\$50,000.00	ARPA - Traffic Calming Equipment
5132.425	Garage - Building Maintenance	\$30,000.00	ARPA - Highway Garage Renovation - Architect
5132.425	Garage - Building Maintenance	\$250,000.00	ARPA - Oil/Water Separator
	Total Changes A Fund Expenditure	\$695,872.00	
B Fund			
Revenue			
4.9600	Appropriations	\$50,000.00	Increase Appropriations
DA Fund			
Revenue			
4.9600	Appropriations	\$50,000.00	Increase Appropriations
DB Fund			
Revenue			
	Appropriations	\$50,000.00	Increase Appropriations

Councilor Kriesel made a motion, seconded by Councilor Waters, to adopt the amendments to the tentative to preliminary 2023 Town budget as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

6. 6:41 PM CNY SPCA 2023 Dog Control & Dog Cruelty Contracts

Town Clerk Weber reviewed the CNYSPCA contracts for Dog Control Services and Dog Cruelty Investigation & Prevention Services. Town Clerk Weber stated the contracts will now be for three years instead of one year and will include increases as agreed upon.

Councilor Italiano made a motion, seconded by Councilor Nicholson, to authorize the Supervisor to sign the three-year contract with the CNY SPCA for Dog Control Services as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Italiano made a motion, seconded by Councilor Nicholson, to authorize the Supervisor to sign the three-year contract with the CNY SPCA for Cruelty Investigation and Prevention Services as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

7. 6:43 PM Highway

Amendment to letter of intent – Novis Star

Councilor Bollinger made a motion, seconded by Councilor Italiano, to update the original letter of intent with Novis Star as presented by Highway Superintendent Cushing in the amount of \$117,595.32 for the purchase of a plow package.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Establish a reserve fund for Highway

Supervisor Deer stated that the Town is considering creating a reserve fund for Highway Equipment. Supervisor Deer stated that this reserve fund will make it easier for the Town to budget money for equipment and more flexibility when purchasing equipment.

Supervisor Deer stated the Town is waiting for consent from the County and the matter was tabled.

Speed Limit reduction request

Highway Superintendent Cushing stated that a resident has requested a speed limit reduction on Fremont Rd. between Kirkville Rd and Manlius Center Rd. from 35mph to 30mph.

Councilor Waters also asked that East Syracuse-Minoa schools be made aware of the request.

Councilor Italiano made a motion, seconded by Councilor Waters, authorizing the Town Clerk to submit a TE-9 requesting a speed reduction on Fremont Rd. Between Kirkville Rd. and Manlius Center Rd. of 35mph to 30mph.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

8. 6:52 PM Side Agreement to Collective Bargaining Agreement – PBA – Juneteenth Holiday

Councilor Waters stated that the existing PBA contract was completed before Juneteenth was made a national holiday and as such the officers were not paid for this holiday. The Town would like to pay the police officers for the Juneteenth holiday in 2021 and 2022 by approving a side agreement to the current contract. The letter presented only referenced 2022 and the Town Board agreed to amend the letter to include 2021.

Councilor Waters made a motion, seconded by Councilor Italiano, to approve the PBA side agreement letter for the Juneteenth holiday for the years 2021 and 2022 as amended.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

9. 6:56 PM Pay Equity Study Findings

Supervisor Deer stated that the Town completed and budgeted for a pay equity study in 2022 for all non-union employees. The Town Board budgeted \$15,000 of salary adjustment money for 2022 if warranted. Supervisor Deer stated that the study did show discrepancies in the salaries. Supervisor Deer stated increases will be given retroactively to the following employees for 2022.

1. Deborah Witzel	Deputy Town Clerk	\$44,032
2. Lisa Beeman	Deputy Town Clerk	\$42,535
3. Tina Galvin	Deputy Town Clerk	\$41,925
4. Sharon Lake	Typist 1	\$20,078
5. Sharon Lake	Trash & Brush Clerk	\$20,169
6. Sharon Barkauskas	Clerk	\$25.18 per hour

Councilor Waters made a motion, seconded by Councilor Nicholson, to accept the updated salaries as stated for the year 2022.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

10. 7:02 PM Health Insurance for Part Time Electeds

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Councilor Kriesel reported that she and Supervisor Deer met with OCIDA about Micron and the Town's Comprehensive Plan.

12. Adjournment

There being no further business to come before the Board, upon a motion duly made by Councilor Kriesel and seconded by Councilor Italiano the Board voted unanimously to adjourn regular session at 7:09 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Kriesel, Councilor Italiano, Councilor Waters

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk