

MINUTES  
TOWN BOARD  
August 12, 2020

The Town of Manlius Town Board live streaming from their homes, with Deputy Supervisor Karen Green presiding and the following Board members present:

Absent	Edmond Theobald, Supervisor
	Sara Bollinger, Councilor
	Elaine Denton, Councilor
	John Deer, Councilor
	Heather Waters, Councilor
	Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Mike Crowell, Police Chief	Rob Cushing, Highway Superintendent
Doug Miller, Town Engineer	Ann Oot, Town Manager
Randy Capriotti, Director of Codes	

**1. Introduction to the Virtual Town Board Meeting**

**2. The Pledge of Allegiance**

The Town Board recited the Pledge of Allegiance, Deputy Supervisor Karen Green called the meeting to order at 6:30 pm.

**3. Approval of Minutes – July 8, 2020**

Councilor Bollinger made a motion, seconded by Councilor Denton, to approve the minutes of July 8, 2020 as submitted by Town Clerk Weber.

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

**4. Approval of Abstract # 15**

Councilor Bollinger made a motion, seconded by Councilor Deer, to approve Abstract # 15 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 15 - 2020		
CODE	FUND	TOTALS
A	General Fund Townwide	\$219,492.28
B	General Fund Town	\$11,151.50
CM1	Police Trust	\$429.28
DA	Highway Fund Townwide	\$29,641.35
DB	Highway Fund Town	\$137,404.59
SL1	Overhead Lighting	\$1,484.09
SL2	Underground Lighting	\$2,101.21
SL3	Entry Lighting	\$95.64
SL4	Garden Park Lighting	\$608.61
SL5	Ratnaur Bridge Lighting	\$2,407.12
SR1	Manlius Trash District	\$168.44
SR2	Manlius Res Brush District	\$168.44
SS1	Manlius Con Sewer District	\$1,569.89
TA2	Trust & Agency - Other	\$4,900.00

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

**5. Part Time Special Patrol Officer - Fayetteville Manlius School District**

Chief Crowell reviewed the proposed contract for Part-time Special Patrol Officers with the Fayetteville Manlius School district. Chief Crowell stated that an SPO (Special Patrol Officer) is a peace officer, not a police officer and would most likely be a retired police officer. Chief Crowell stated the SPO would be in the schools to provide safety, security and to form partnerships and relationships with the students.

Chief Crowell stated that the Fayetteville-Manlius School District formed a safety committee which gave a series of recommendations for the schools to implement. Chief Crowell stated one of those items is the addition of uniformed SPO on every campus in the F-M district. Chief Crowell stated the committee voted and came up with a contractual agreement which has been reviewed and approved by the F-M School Board. Chief Crowell requested that the Town Board authorize the Supervisor to sign the agreement which would allow for two SPOs initially.

Deputy Supervisor Green asked if the SPOs would be part-time and the duration of the contract? Chief Crowell stated the SPO's will only work during the school year with summers off and the contract would be an annual agreement.

Councilor Kriesel asked for background information as to why the school district is interested in having the SPOs in the schools. Chief Crowell stated the need was identified by the school's safety committee and the committee decided that it was prudent to have additional officers in the school.

Councilor Kriesel asked who served on the school's safety committee. Chief Crowell stated the committee was chaired and organized by a Professor from Oswego and included School Superintendent, Police Department, Fire Department, members of the School Board and community members.

Councilor Kriesel asked if this issue had been brought to the community for their input?

Councilor Waters outlined information about the start of the committee formed in 2018 stating it was called the safety and security task force, covering four key areas.

- Medical Health
- Threat assessment
- Facilities Training
- Personal

The committee was a twenty-seven-member group comprised of:

- Representatives from each of the school buildings.
- Parents
- High School Students

This committee presented its report to the Board of Education and it was reported in the newsletter.

Councilor Deer asked if there would be any additional training the SPO's would receive? Chief Crowell stated the SPO's will receive all the normal in-service training that all Town of Manlius Police Officers receive as well as the training all SIRO's receive.

Dr. Craig Tice, Fayetteville Manlius School District Superintendent, stated the safety committee found there is a need for additional officers in case of an emergency and the committee wanted to have every school campus covered.

Councilor Denton stated the agreement appears to be a two-year agreement. Dr. Tice answered it should be a one-year agreement.

Councilor Denton asked about the language in the agreement that refers to confidential counseling as it related to dealing with a Police Officer. Dr. Tice stated that officers can not engage in student discipline and that any discipline would be addressed by school administrators.

Councilor Kriesel asked who the officers would be protecting the students from? Dr. Tice answered it could be bike safety, Halloween safety as well as fire and active shooter drills. Councilor Kriesel stated she would like to hear thoughts from community members and students about the program.

Attorney Frateschi stated he has reviewed the agreement and will need to adjust the terms and the language concerning town officers giving confidential counseling.

Councilor Bollinger asked if waiting two weeks for a public hearing would jeopardize any potential SPO hires? Chief Crowell stated it could the officers that have shown interest could go to other schools. Chief Crowell stated if the agreement is signed then the Police Department and the School would start the hiring process, which will take time to complete.

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to set the date for a public hearing in the matter of the proposed agreement for a Part Time Special Patrol Officer with the Fayetteville Manlius School District to be held on August 26, 2020 at 6:35 PM at the virtual Town Board Meeting.

Ayes: Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: Councilor Green

Motion Carries.

Residents that are interested in participating can find more information at the town website [www.townofmanlius.org](http://www.townofmanlius.org).

**6. Set Date – Public Hearing – JS Penizotto Real Estate – Zone Change**

Attorney Frateschi stated that the Planning board has issued a positive recommendation and presented a resolution to set a date for a public hearing. Attorney Frateschi stated that Town Board will need to complete the SEQRA process at the next meeting.

Councilor Bollinger made a motion, seconded by Councilor Waters, to set the date for a public hearing to be held on August 26, 2020 at 6:40 PM in the matter of a proposed Zone Change for JS Penizotto Real Estate for property located at 4581 Enders Rd., Manlius NY (tax map # 114.-01-13.1) at the virtual Town Board meeting.

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Residents that are interested in participating can find more information at the town website [www.townofmanlius.org](http://www.townofmanlius.org).

**7. Proposed Hydrant – Wellwood Middle School**

Town Engineer Miller reviewed the application submitted by OWCA to relocate a hydrant and install a new hydrant at Wellwood Middle School as a result of the expansion.

Councilor Deer made a motion, seconded by Councilor Kriesel, to authorize the Supervisor to sign the agreement as submitted by OCWA to install one fire hydrant # 14631 and relocate one hydrant on the property of Wellwood Middle School, 700 S. Manlius St., Fayetteville NY, at the annual rate of \$73.04 per hydrant.

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

**5. Correspondence/New Business**



- Chief Crowell attend his first meeting for the Onondaga County wide New York State law enforcement reform process, which is an executive order from the Governor.

### **11. Town Manager**

Town Manager Oot stated Town Court held their first court session since the COVID shut down last evening and it went well. Town Manager Oot stated the Justice Court Assistants program reimbursed the court \$1,300 dollars for the plexiglass barriers that were installed in the courtroom.

### **12. Town Board**

Councilor Bollinger stated the New Commercial Zoning Document is still being revised, which will delay the public hearing until sometime in September.

Councilor Bollinger stated they had their first meeting with the Town of Sullivan regarding the Salt Springs Water Project and monthly meetings will be held in the future. Councilor Bollinger stated they are anticipating a public meeting in November and permitting in 2021.

Councilor Deer stated he is working on trying to get the Town Board meetings back in the board room.

Councilor Kriesel stated she attended her first meeting of the Town's Budget Committee and as a new councilor learning the process. Councilor Kriesel stated the Sustainable Manlius has had to take a back seat for the last few months and are hopeful to get started back up.

Councilor Denton gave an update on the Town of Manlius Advisory Committee stating they had over fifty residents apply to participate. Councilor Denton and Councilor Deer will be reviewing the applications and will be notifying residents later in the week.

Councilor Waters stated they have set up resident notifications on the town's website that residents can sign up for which include:

- Agendas and Minutes
- Comprehensive Plan
- Sustainable Manlius
- Public Safety Advisory Committee

Councilor Waters stated there will be a meeting of the Town of Manlius Tree Commission on August 18<sup>th</sup> at 3:30 PM.

### **13. Supervisor**

Deputy Supervisor Green stated she attended the CRC Committee and received an update from Onondaga County Commissioner of Emergency Management; Dan Wears speak.

Deputy Supervisor Green gave recognition to Town Clerk Allison Weber who was recently voted in as district director for the New York State Town Clerk's Association.

Councilor Bollinger made a motion, seconded by Councilor Denton, to accept the Supervisor's monthly report for July 2020 as presented.

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters,  
Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

**14. Adjournment**

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Waters the Board voted unanimously to adjourn regular session at 7:49PM.

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters,  
Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber  
Town Clerk