

MINUTES
TOWN BOARD
May 24, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here; <https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

- Sara Bollinger, Councilor
- Elaine Denton, Councilor
- Heather Waters, Councilor
- Alissa Italiano, Councilor
- William Nicholson, Councilor
- Absent Katelyn M. Kriesel, Councilor

The following Town Officers were present: Tim Frateschi, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Kayandra Blythe, Deputy Town Manager. Jason Cassalia, Chief of Police. Tom Poitras, Code Enforcement Officer. Maria Lenway, Comptroller.

The following Town Officers Attending Virtually: None

1. Attendees

In-Person Meeting Attendees: Mark Matt, Fayetteville. Stella & John Penizotto. Warren Linhart, Manlius. Domenic Valone.

Virtual Meeting Attendees: Garrett (No Last Name Given)

2. The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM Open Podium

Domenic Valone, Hoag Rd., Kirkville stated he is trying to get municipal water and found it difficult to get water through OCWA.

Garrett (Online Attendee) explained his concerns with the annual assessment and grievance process. Garrett stated that the process is outdated, systemically flawed and discussed his negative experience with the office.

4. 6:46 PM Gun Violence Awareness Day – Town of Manlius Proclamation

Councilor Waters made a motion, seconded by Councilor Denton, to adopt the 2023 Proclamation Declaring the first Friday in June National Gun Violence Awareness Day in the Town of Manlius as presented by Councilor Waters

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0 All in Favor. Motion Carries.

5. 6:48 PM Recreation Department Summer Show Policy

Councilor Italiano made a motion, seconded by Councilor Waters, to adopt the updated recreation department summer show policies as presented by the Recreation Department.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0 All in Favor. Motion Carries.

6. 6:49 PM Contract – Jeff the Magic Man

Councilor Italiano made a motion, seconded by Councilor Waters, to approve the 2023 contract with Jeff the Magic Man for entertainment services in August for a total of \$370 dollars as presented by the Recreation Department.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0 All in Favor. Motion Carries.

7. 6:50 PM Public Hearing – Local Law to Amend Chapter 127 of the Town of Manlius Code (Subdivision) to Clarify that Each Individual Subdivided Lot shall Directly Tie into Public Water Available to such Lot.

PART II – Short Environmental Assessment Form

Attorney Frateschi reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact by issuing (approving for LL) the local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

SEQR

Councilor Bollinger made a motion, seconded by Councilor Denton, to declare the Town of Manlius lead agency for SEQR purposes in the matter of the proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Italiano issue a negative declaration for SEQR purposes in the matter of the proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Denton, to waive the reading of the public notice in the matter of proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Waters made a motion, seconded by Councilor Nicholson, to open the public hearing at 6:54 PM in the matter of the proposed Local Law the proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

With there being no further comments from the public, Councilor Bollinger made a motion, seconded by Councilor Denton, to close the public hearing at 6:55 PM in the matter of proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Denton made a motion, seconded by Councilor Bollinger, to adopt local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each

Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared and amended by the Attorney for the Town

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

8. 6:56 PM Set Date – Public Hearing – Comprehensive Plan

Councilor Bollinger made a motion, seconded by Councilor Waters, to set a date for a public hearing on June 28th, 2023, at 6:35 PM to hear public comment on and consider adopting the comprehensive plan as presented by the comprehensive planning steering committee.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0 All in Favor. Motion Carries.

9. 6:58 PM Zone Change Request – 4581 Enders Rd., tax map # 114.-01-13.1 Request CA to CB

Greg Sgromo, the Engineer representing property owners Mr. & Mrs. Penizotto gave a brief presentation of the proposed Zone Change.

Councilor Denton reviewed the history of the Zone Changes on the parcel. Councilor Denton stated the uses in CB are the most intense uses and she would not change the zoning.

Councilor Nicholson asked if another convenience store right across the street would be viable. Mr. Sgromo discussed market research and a possible turn lane.

Supervisor Deer stated that zone changes are referred to the Planning Board and Onondaga County Planning Board and asked the Board for a motion to refer it. Supervisor Deer stated that with no motion being made, this Board is not interested in moving this forward.

7:03 PM Councilor Waters left the room.

10. 7:08 PM Set Date for Public Hearing – Local Law – Landscaping and Lawn Maintenance

Councilor Denton made a motion, seconded by Councilor Italiano, to set a date for a public hearing on June 14th at 6:35 PM for the proposed local law regarding landscaping and lawn maintenance (Tall Grass).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano

Nays: 0 All in Favor. Motion Carries.

11. 7:09 PM Set Date for Work Session – CNY Fair Housing

Councilor Italiano made a motion, seconded by Councilor Nicholson, to set a date for a town board work session on June 14th at 5:00 PM to discuss housing and zoning within the town of Manlius with CNY Fair Housing and to discuss other town business matters.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano

Nays: 0 All in Favor. Motion Carries.

12. 7:11 PM Incode Service Agreement

7:13 Councilor Water entered the room.

Councilor Denton made a motion, seconded by Councilor Italiano, to authorize the supervisor to sign the updated agreement with Tyler Technologies to include cloud-based services effective immediately for a new yearly cost of \$17,490.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano

Abstain: Councilor Waters Nays: 0 Motion Carries.

13. 7:13 PM Updated Sexual Harassment Policy

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to adopt updated NYS Sexual Harassment Policy as presented by Town Manager Oot.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0 All in Favor. Motion Carries.

14. 7:14 PM Set a Date for the MS4 Stormwater Report Public Meeting – June 15th at 4:00 PM

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set a date for the annual MS4 Stormwater Report Public meeting on June 15th at 4:00 PM to hear public comment on the draft report.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0 All in Favor. Motion Carries.

15. 7:15 PM Additional (SPO) Special Patrol Officer for the ESM School District

Councilor Denton read aloud a statement regarding SPOs & SIROs in the school district.

Councilor Bollinger stated that as this program grows the Town Board should plan accordingly.

Councilor Bollinger made a motion, seconded by Councilor Waters, to authorize the police department to begin the hiring process for an additional (SPO) Special Patrol Officer position for the ESM School District.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Italiano, Councilor Waters

Opposed: Councilor Denton

Motion Carries

16. 7:19 PM Councilor Nicholson – Deer Committee Update

Councilor Nicholson gave a presentation on the Deer Management Program.

17. 7:27 PM Civic Plus– FOIL Software

Town Clerk Weber discussed the need for FOIL management software to increase efficiency and transparency. Town Clerk Weber stated that she is evaluating different software programs and will be returning to the Town Board with a proposal.

18. 7:30 PM Highway – ROW Hale Rd. & Peck Hill Rd.

Councilor Bollinger presented a request for a work in right-a-way permit from Verizon Wireless.

Councilor Bollinger made a motion, seconded by Councilor Denton, to authorize the Highway Superintendent and Supervisor to sign a Highway Permit submitted by Verizon NY Inc. to upgrade telecommunication infrastructure along Hale Rd. & Peck Hill Rd.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

19. 7:31 PM Supervisor’s Report – April 2023

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to authorize the Supervisor to sign the Supervisor’s Report for April 2023.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

