

MINUTES  
TOWN BOARD  
April 13, 2022

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here: <https://youtu.be/Ih9BYpkhLFE>

Deputy Supervisor Sara Bollinger presided, and the following Board members present:

	Elaine Denton, Councilor
	Heather Waters, Councilor
Attended Virtually	Alissa Italiano, Councilor
	William Nicholson, Councilor
Absent	John Deer, Supervisor
Absent	Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Ann Oot, Town Manager	Kayandra Blythe, Deputy Town Manager
Rob Cushing, Highway Superintendent	Michael Crowell, Chief of Police (Virtual)

### **1. Attendees**

In-Person Meeting Attendees: Jennifer & William Reed, E. Syracuse. Mark Olson, County Legislator. Troy Shambaugh, E. Syracuse. Catherine Gurka, E. Syracuse. Mike Friend, Manlius. Carol Eaton, E. Syracuse.

Virtual Meeting Attendees: David Neuman, Donna Smith, Amy Hargraves, John Romagnoli.

### **2. The Pledge of Allegiance**

Deputy Supervisor Bollinger, called the meeting to order at 6:30 PM. Councilor Denton led the Pledge of Allegiance. Deputy Supervisor Bollinger welcomed everyone and thanked all for attending.

### **3. Open Podium**

Jennifer Reed spoke on behalf of the residents in the Fremont Meadows subdivision about an ongoing odor issue from the Meadowbrook-Limestone Sewage Plant.

### **5. County Legislator Mark Olson – 10<sup>th</sup> District**

County Legislator Mark Olson spoke about Onondaga County's plan to remedy the odor issue from the Meadowbrook-Limestone Sewage Treatment Plant. County Legislator Olson also presented information on the 2022 county budget.

### **4. Public Hearing – Local Law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications.**

**SEQR**

Councilor Denton made a motion, seconded by Councilor Waters, to declare the Town of Manlius lead agency for SEQR purposes in the matter of the proposed local law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0                                      All in Favor.                                      Motion Carries.

Attorney Frateschi stated that this will be an unlisted action under SEQR and recommends the Board issue a negative declaration.

**PART II – Short Environmental Assessment Form**

Attorney Frateschi reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact by issuing (approving for LL) the Zone Change request based on the reasons set forth in the Resolution drafted by the Attorney for the Town.

Councilor Denton made a motion, seconded by Councilor Waters issue a negative declaration for SEQR purposes in the matter of the proposed local law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0                                      All in Favor.                                      Motion Carries.

Councilor Denton made a motion, seconded by Councilor Italiano, to waive the reading of the public notice in the matter of the proposed local law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0                                      All in Favor.                                      Motion Carries.

Attorney Frateschi stated the reason for the proposed local law came from an application presented to the Planning Board. An existing veterinary facility requested an expansion of the building on their property. Attorney Frateschi stated the Planning Board is asking the Town Board to amend the R3 zoning classification to allow for animal hospital and veterinary services with a special use permit.

Councilor Denton made a motion, seconded by Councilor Nicholson, to open the public hearing at 7:16 pm in the matter of the proposed local law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

With there being no further comments from the public, Councilor Denton made a motion, seconded by Councilor Waters, to close the public hearing at 7:17 PM in the matter of proposed local law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

Councilor Denton made a motion, seconded by Councilor Waters, to adopt the Local Law 2022-4 to Allow Animal Hospital/Veterinary Services in the R3 Zoning District with a Special Permit and other Minor Modifications as presented.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

**6. Resolution in Opposition to The Holiday Hunt Deer Season**

Attorney Frateschi state the deer hunting season in our area was extended last year to go through the holidays until January 1<sup>st</sup>. Attorney Frateschi stated the town received a request to adopt the prepared resolution in opposition to the extended “holiday” hunting season.

Councilor Nicholson made a motion, seconded by Councilor Denton, to adopt the resolution in opposition to The Holiday Hunt Deer Season as presented.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

**7. Engineering – Authorize Work – Enders Rd. and Verbeck Dr. Stormwater Basins Cleanout**

Deputy Supervisor Bollinger stated they were able to piggyback on a county contract for the drainage work on Enders Road. The Town has received a proposal from The Precision Group in

the amount of \$227,341.29 for the total project. Highway Superintendent Cushing gave an overview of the work that would be done.

Councilor Waters made a motion, seconded by Councilor Italiano, to authorize The Precision Group to perform drainage work in Drainage District 3 – Enders Road as outlined in the pricing document submitted by The Precision Group and as authorized by the town engineers, M.J. Engineering and Land Surveying, P.C. in the amount of \$227,341.29.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0                                      All in Favor.                                      Motion Carries.

Deputy Supervisor Bollinger stated the contract for the Verbeck Dr. stormwater basins is in review and the town may re-bid the project.

**8. Fire Budget Report – Councilor Denton**

Councilor Denton stated she and Deputy Supervisor Bollinger have met with each of the villages regarding the Town’s Fire and EMS contracts for 2023.

**9. Website Redesign Presentation – Councilor Denton**

Councilor Denton gave a review of the new website redesign stating it is more visual and easier to navigate.

**10. Town Clerk**

Town Clerk Weber stated the Town received a letter from Board and Brush requesting a thirty day wavier for the application for a liquor license.

Councilor Waters made a motion, seconded by Councilor Italiano, to authorize the Town Clerk to send a letter waving the thirty-day requirement for the liquor license application by Board and Brush.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0                                      All in Favor.                                      Motion Carries.

**New Town Board Email Address**

Town Clerk Weber stated residents can email the entire Town Board at [townboard@townofmanlius.org](mailto:townboard@townofmanlius.org).

Town Clerk Weber stated the Town had received several comments & letters from residents about Local Law 2022-2 after the public hearing. The letters and comments have all been forwarded to the Town Board and entered into the official record.

Town Clerk Weber stated that Jack and Suzanne Larson had submitted a letter in opposition of the proposed law prior to the public hearing and their names were not entered into the record at the public hearing. Town Clerk Weber stated that the letter was forwarded to the Town Board at the time and requested that the letter from the Larsons be added to the official record.

Town Clerk Weber she had received a letter from Schepps CrossRoads, Inc. that they will be renewing their liquor license.

#### **11. Committee Events**

Comprehensive Planning Steering Committee – Tuesday April 19<sup>th</sup> 6:30 PM.

Sustainable Manlius – EarthFest 2022 - April 30<sup>th</sup> – 10AM to 2PM Fayetteville Free Library  
More information is available here: <https://www.townofmanlius.org/243/Sustainable-Manlius#earthfest>

#### **12. Supervisor**

Deputy Supervisor Bollinger stated the Board is exploring if there might be a way to support the Sky Ridge Water District through a shared services grant through the State.

Deputy Supervisor Bollinger stated the Board is looking at doing public workshops that would give the Town Board a public forum to further discuss topics outside of a regular Town Board meeting. Deputy Supervisor Bollinger stated that at this time they are working on scheduling a workshop on May 11, 2022 at 5:00 PM, prior to the board meeting with the topic being the proposed solar array on the retired town landfill.

Councilor Waters made a motion, seconded by Councilor Italiano, to authorize the Town Clerk Weber to publicize the public workshop for May 11, 2022 from 5:00 PM to 6:00 PM.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Denton, to accept the Supervisor's monthly report for March 2022 as presented.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

#### **13. Approval of Minutes – March 9, 2022**

Councilor Italiano made a motion, seconded by Councilor Denton, to approve the minutes of March 9, 2022 as submitted by Town Clerk Weber.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

**5. Approval of Abstract # 7**

Councilor Nicholson made a motion, seconded by Councilor Waters, to approve Abstract # 7 in the amount of \$ 347,361.03 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 7 - 2022		
CODE	FUND	TOTALS
A	General Fund Townwide	\$275,610.17
B	General Fund Town	\$16,036.37
CM4	Court Special Revenue	\$499.99
DA	Highway Fund Townwide	\$42,303.96
DB	Highway Fund Part Two	\$2,240.77
SD3	Consolidated Drainage # 3	\$1,590.00
SL1	Overhead Lighting District	\$1,737.58
SL2	Underground Lighting	\$2,307.13
SL3	Entry Lighting	\$113.94
SL4	Garden Park Lighting	\$681.70
SL5	Ratnour Bridge Lighting	\$2,614.68
SR1	Trash	\$185.87
SR2	Brush	\$185.87
TA2	Trust & Agency - Other	<u>\$1,253.00</u>
	Total	\$347,361.03

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

Councilor Denton stated there is an issue with a budget line with the B Fund (Planning and Development Contractual Line). Councilor Denton stated the budgeted amount is \$35,000 and the Town has already met this amount. Councilor Denton stated she wanted to make the Board aware and look for a solution for this budgeting issue.

**13. Adjournment**

There being no further business to come before the Board, upon motion duly made by Councilor Waters and seconded by Councilor Denton the Board voted unanimously to adjourn regular session at 7:52 PM.

Ayes: Deputy Supervisor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0                                      All in Favor.                                      Motion Carries.

Respectfully Submitted by:

Allison A. Weber  
Town Clerk