

MINUTES
TOWN BOARD
April 8, 2020

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor
Sara Bollinger, Councilor
Elaine Denton, Councilor
John Deer, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present via broadcast on ZOOM/Facebook.

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Mike Crowell, Police Chief	Rob Cushing, Highway Superintendent
Doug Miller, Town Engineer	Ann Oot, Town Manager

The Pledge of Allegiance

The Pledge of Allegiance was recited. Supervisor Theobald, called the meeting to order at 6:30 pm.

Moment of Silence

Supervisor Theobald requested a moment of silence for George Raterman father Highway Department employee Matthew Raterman. The Town Board held a moment of silence to honor his memory.

Supervisor Theobald requested a moment of silence for Renu Thakur mother in-law to our Town Councilor John Deer who recently passed away. The Town Board held a moment of silence to honor her memory.

Approval of Abstract # 7

Councilor Deer made a motion, seconded by Councilor Green, to approve Abstract # 7 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 7 - 2020		
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 213,575.82
B	General Fund Town	\$ 6,830.31
CM1	Police Trust	
DA	Highway Fund Townwide	\$ 28,301.27
DB	Highway Fund Town	\$ 458.24
SL1	Overhead Lighting	\$ 1,528.54
SL2	Underground Lighting	\$ 2,218.13
SL3	Entry Lighting	\$ 98.79
SL4	Garden Park Lighting	\$ 617.17
SL5	Ratnaur Bridge Lighting	\$ 2,522.73
SR1	Manlius Trash District	\$ 168.44
SR2	Manlius Res Brush District	\$ 168.44
SS1	Manlius Con Sewer District	\$ 1,689.57
TA2	Trust & Agency - Other	\$ 420.00

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Board of Assessment Review Appointments

Councilor Waters stated there were two open positions that were advertised for the Board of Assessment Review. The town received 6 applications for the positions, one applicant declined to move forward. The remaining five candidates were interviewed by the selection committee and two were selected, Fred Lutzen and Celeste Greiner.

Councilor Waters made a motion, seconded by Councilor Bollinger, to approve the appointment of Celeste Greiner to the Board of Assessment Review for a term ending in 2022.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Waters made a motion, seconded by Councilor Bollinger, to approve the appointment of Fred Lutzen to the Board of Assessment Review for a term ending in 2024.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

PERMA (Public Employees Risk Management Association) Renewal 2017-2018

Town Manager Oot presented the proposed workers compensation automatic 1-year renewal policy. Town Manager Oot stated that the renewal quotation includes a 7% decrease from \$20,116 to \$14,600 in the NYS Workers' Compensation Board assessment charge for self-insured groups. Town Manager Oot stated that PERMA did agree to extend the renewal deadline until tomorrow (April 9, 2020.)

Councilor Green made a motion, seconded by Councilor Deer, to approve the automatic 1-year contract renewal with PERMA (Public Employees Rick Management Association) to include a 7% decrease in the NYS Workers' Compensation Board assessment charge for self-insured groups.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Copier Lease Renewal – Police Department

Town Manager Oot stated the copier lease is a 39-month lease for 2 color copiers for the Police Department with Toshiba. The town was looking to get additional quotes for copiers but due to the current situation it is no longer possible to meet with the other vendors.

Councilor Green made a motion, seconded by Councilor Deer, to approve the renewal of the 39-month lease with Toshiba for 2 copiers located at the Manlius Police Department, with a reduction in the fee of \$17.64 going from 372.62 to 354.98.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Surplus Material – Highway Department – Millings

Highway Superintendent Cushing state that in the past Barrett Paving Co. would credit the town with black top for road millings. Because of the abundance of millings Barrett Paving has on hand they will not be offering the credit program this year. Superintendent Cushing would like to town board the declare this year's road millings as surplus so he can sell or auction them off.

Councilor Bollinger made a motion, seconded by Councilor Green, to declare the approximately 8,000 to 10,000 tons of road grinding accumulated over the summer as surplus material.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing stated that the road paint is purchased through state contract. This year's purchase will include white and yellow paint as well as the glass spears that brighten the paint at night.

Councilor Bollinger made a motion, seconded by Councilor Green, to approve through the state contract the purchase of 24, 55-gallon drums of white road paint at the price of \$9.00 per gallon for a total of \$11,880.00.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Green, to approve through the state contract the purchase of 22, 55-gallon drums of yellow road paint at the price of \$11.47 per gallon for a total of \$13878.70.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Green, to approve through the state contract the purchase of 2,000 pounds of glass beads to luminate the road paint at the price of \$.29 a pound for a total of \$5,800.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

B) Planning & Development

Town Engineer Miller stated the annual landfill report has been completed for New York State DEC. He stated the annual budget will stay the same at about \$22,000.

Town Engineer Miller stated work is ongoing for the annual MS4 (Stormwater) report and it looks like it will be completed by the June 1, 2020 deadline.

C) Attorney

Attorney Frateschi discussed the three public hearing that are scheduled for the April 22nd meeting. Attorney Frateschi discussed with the town board how they would like to approach public hearings in a virtual meeting to allow for public input. After much discussion, the board decided to move forward with the virtual public hearing on ZOOM on April 22, 2022, for the proposed local law for stop signs on Quarterhorse Run, as a test for how a larger public hearing might work.

Town Clerk Weber stated that she would be notifying the neighborhood residents that would be affected by the stop signs about the ZOOM public hearing as directed by the board.

Councilor Bollinger made a motion, seconded by Councilor Green, to move the public hearing date for the Andrew Day of Taft Road Solar, LLC, for a Solar Array – large Solar Photovoltaic Energy System located on East Taft Road, East Syracuse, between Bastable Road and Fremont Rd. (tax map # 034.-01-20.1) to May 13, 2020.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Councilor Kriesel made a motion, seconded by Councilor Denton, to move the public hearing date for the proposed local law Amending Sections of Local Law 2016-8 Regarding Solar Photovoltaic Systems from April 22, 2020 to May 13, 2020.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Attorney Frateschi asked the board to think ahead to April 22nd to decide whether they will extend the resolution passed on March 17th paying the employees that are working from home after the April 30th deadline stated in the resolution.

Councilor Bollinger asked Town Manager Oot to investigate how the Cares Act might supersede, reverse or amend what we might be doing regarding employee benefits during this time.

D) Town Clerk – No New Business

E) Police Chief

- All police department staff are doing well no one is out sick.
- Has continued weekly meetings with other Police Chiefs in Onondaga County.
- Continuing relationship with Onondaga County Health and Onondaga County Emergency Management.
- Call volume for Town of Manlius is down.
- Personal Protective Gear is at a good level for the department.
- The County through Governors order decided to go with Virtual arraignments, which stated last Monday.
- Caution the community on current scams.
- Thanks to the employees of the Manlius Police Department for doing their duty every day.

Town Manager Oot stated the towns deferred compensation plan is managed by Lincoln Financial. The Cares Act signed into law last week provides some distribution relief for retirement plan participants so Lincoln Financial is ready to help the Town of Manlius to opt in should we chose to implement those provisions of the Care Act as it relates to deferred compensation. The deferred compensation plan is a voluntary plan for the employees and the town does not contribute to this plan. Highlights of the Cares Act as it relates to the retirement plan.

- Increase the maximum loan amount to 100% of an affective participant of their invest account balance.
- Will suspend loan payment for one year
- Will waive the penalty fee for an early withdraw that they would incur during normal times.

Councilor Kriesel made a motion, seconded by Councilor Bollinger, to approve allowing our employees access a hardship withdrawal from the retirement plan should they need to with the encouragement they call Lincoln and access all the financial resources available to make sure they are making the appropriate decision at this time.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

F) Town Board

Councilor Waters spoke about the Muirfield Dr. drainage study prepared by Miller Engineering. Looking at the drainage maintenance and infrastructure updating and the ways the town could approach these items. Be clear in the towns communication to the residents the different between the Muirfield Dr. drainage and the proposed Woodland Hills development project. Items to look at would be, cost estimates for the work and the possibly of preparing a webinar to inform the public about the drainage study and the different options. Need to understand how drainage district #2 was divided up and to make sure we do not need to purpose any changes to the makeup of the district as it stands.

Councilor Waters requested that the Town Board along with Miller Engineering do a presentation on the Muirfield Drainage study at an upcoming town board meeting.

Councilor Deer thanked Ann, Allison and Kay for their help in making the virtual meetings happen.

Councilor Denton attended on Zoom a Critical Response Committee Meeting to here how members are handling the pandemic and feels this is a great asset for the town. Councilor Denton stated she is working with Town Clerk Weber on how information is presented on the town website. Also working on somehow getting the open podium back as part of the Town Board function.

Councilor Kriesel stated she is now a Town of Manlius Chamber of Commerce board member. Councilor Kriesel is working on support business in the community work through the pandemic to keep their business functioning. Councilor Kriesel working on sustainability would like to schedule a meeting of the committee for later in April or early May and hopefully we will be able to get some of their initiatives up and running again. Councilor Kriesel stated there is a new energy code called the stretch code there have schedule a presentation to the board on the April 21st.

Councilor Waters suggested that people participate in Earth Day by cleaning areas on their own and taking pictures.

Councilor Waters and Councilor Kriesel spoke about Earth Day and Arbor Day and would like to come up with some creative ways to participate in each.

Councilor Bollinger stated that at this time the current hauler is not able to pick up brush and yard waste. Councilor Bollinger stated that the town is working on an interim plan for the brush pickup.

Councilor Green stated she has been in touch with the Chamber of Commerce and local business' they have been working hard and asks the community to participate as they can to help. Councilor Green wanted to commend all the people involved with the Critical Response Committee.

G) Supervisor

Supervisor Theobald spoke about his meeting with the Association of Towns and that the upcoming budget was discussed.

There being no further business to come before the Board, upon motion duly made by Councilor Green and seconded by Councilor Kriesel the Board voted unanimously to adjourn regular session at 8:05 PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk