

MINUTES
SPECIAL TOWN BOARD MEETING
March 31, 2022

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here: <https://youtu.be/Ih9BYpkhLFE>

Supervisor John Deer presided, and the following Board members present:

	Sara Bollinger, Councilor
	Katelyn M. Kriesel, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor
Joined Virtually:	Heather Waters, Councilor
Absent:	Elaine Denton, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Peggy Kenyon, Recreation Director	Ann Oot, Town Manager
Kayandra Blythe, Deputy Town Manager	Robert Cushing, Highway Superintendent

1. Attendees

In-Person Meeting Attendees that signed in: None

Virtual Meeting Attendees: Colin Harvey

2. The Pledge of Allegiance

Supervisor Deer, called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

Supervisor Deer stated the reason for the special meeting is to address a items for the Highway Department and Recreation Department.

3. Highway Superintendent

Superintendent Cushing requested a letter of intent to purchase a One New and unused 2023 international HV507 SFA 4x2 Chassis at the cost of \$104,434.00 per proposal number 22818-01 from Stadium International in 2023.

Councilor Bollinger made a motion, seconded by Council Italiano, to authorize the issuance a letter of intent to Municipal Sales Manager at Navistar, Inc. for “One New and unused 2023 international HV507 SFA 4x2 Chassis at the cost of \$104,434.00 per proposal number 22818-01.”

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Highway Superintendent Cushing stated that the road paint is purchased through state contract.

This year's purchase will include:

Twenty-four 55-gallon drums white paint	at \$9.23	\$12,183.60
Twenty-two 55-gallon drums yellow paint	at \$12.03	\$14,556.30
Nine 2,000 totes of glass spheres that luminate the paint	at \$0.25	\$4,500.00
	Total	\$31,239.90

Councilor Bollinger made a motion, seconded by Council Italiano, to approve the purchase of the New York State Contract Twenty-four 55-gallon drums white paint at \$9.23 totaling \$12,183.60, Twenty-two 55-gallon drums yellow paint at \$12.03 totaling \$14,556.30, Nine 2,000 totes of glass spears that luminate the paint at \$0.25 totaling \$4,500.00.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Highway Superintendent Cushing requested that the Town Board accept the bid of \$15,300.00 for the 2008 Johnston VT650 Isuzu FVR Cabover Vacuum Sweeper that was placed through Auctions International.

Councilor Bollinger made a motion, seconded by Council Kriesel, to accept the bid and to authorize Auctions International to sell the 2008 Johnston VT650 Isuzu FVR Cabover Vacuum Sweeper for \$15,300.00.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

4. Recreation Department

Supervisor Deer stated that the Recreation Department has been having difficulty hiring at the budgeted rate and asked for a minimum rate increase to \$15.00 per hour. Supervisor Deer stated this would be for the playground staff, recreation leaders and the learn to swim staff.

The 2022 Personal Service March Budget Details:

Playground Staff - Recreation Attendants

Minimum wage being raised to \$13.20 an hour by 12/31/2021

1st year staff - \$15.00 per hour

2nd year staff - \$15.25 per hour

3rd year staff - \$15.50 per hour

4th year staff - \$15.75 per hour

5th year staff - \$16.00 per hour

6th year staff - \$16.25 per hour

7th year staff - \$16.50 per hour

8th year staff - \$17.00 per hour

If all staff returned in 2022 (hours were figured by adding all staff hours for weeks 2 and 3 then dividing by the # of staff then dividing in half for an average week's hours - came out to an average of 25 hours per week worked plus 6 hours of training which equaled 156 hours)
17 at \$15.00 per hour x 156 hours = \$39,780 (new hires if we go back to larger numbers allowed at program)

8 at \$15.25 per hour x 156 hours = \$ 19,032

0 at \$15.50 per hour x 156 hours = \$ 0 (no new staff hired in 2020 so no one falls in this category)

5 at \$15.75 per hour x 156 hours = \$ 12,285

2 at \$16.00 per hour x 156 hours = \$ 4,992

1 at \$16.25 per hour x 156 hours = \$ 2,535

0 at \$16.50 per hour and above x 156 hours = \$ 0

Summer Show Workers 6 staff at approx. \$15.75 per hour x 4 hours x 3 nights = \$1,134

TOTAL for Recreation Aids = \$ 79,758 - \$79,800 previously \$69,800 up \$10,000

Playground Staff - Recreation Leaders (playground directors and assistant directors)

These are listed on the detail of the budget Quick Report

We will now start Assistant Directors at \$16.00 per hour (depending on previous years worked)
Returning Assistant Director E.H. to \$18.25 - \$3,650 - previously \$3,270 up \$380 (based on 200 hours)

Returning Assistant Director P.G. to \$16.25 - \$ 3,250 - previously \$2,910 up \$340 (based on 200 hours)

Directors: Returning director E.H. to \$3,375 - previously \$3,108 up \$267 (based on 150 hours/no field trips)

Returning Director P.G. to \$2,588 - previously \$2,346 up \$242 (based on 150 hours/no field trips)

E.H. is Eagle Hill Playground (Director and Assistant Directors at E.H. have several more years with the Town)

P.G. is Pine Grove Playground

Learn To Swim Staff

Lifeguards start \$16.00 per hour

WSI (Water Safety Instructors - without them there would be no Learn To Swim) start at \$18.00 per hour

If all came back and all got WSI training (15 hours per week plus 4 hours training)

1 at \$18.00 x 94 hours = \$1,692 (new hire if we go back to larger numbers allowed at program)

6 at \$18.25 x 94 hours = \$ 10,293

0 at \$18.50 x 94 hours = \$ 0 (no new hires in 2020 so no one falls in this category)

1 at \$19.00 x 94 hours = \$1,786

1 at \$19.50 x 94 hours = \$1,833

Director \$2,300

