

MINUTES
TOWN BOARD
March 10, 2021

The Town of Manlius Town Board live streaming from their homes, with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor
Sara Bollinger, Councilor
Elaine Denton, Councilor
John Deer, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

| | |
|--------------------------------------|-------------------------------------|
| Tim Frateschi, Attorney for the Town | Allison A. Weber, Town Clerk |
| Mike Crowell, Police Chief | Rob Cushing, Highway Superintendent |
| Doug Miller, Town Engineer | Ann Oot, Town Manager |
| Randy Capriotti, Director of Codes | |

Fourteen people were in attendance and signed in as: Taylor Bottar, Olivia Hicklen, Grete Day, Richard Greene, Scott Hale, Geoff Miller, Arnie Poltenson, Mary Carbery, L.Velez, Bill Kirchoff, Jane Raven, Kinsella, Brenda Botbyl-Velez, Maggie.

1. Introduction

Supervisor Theobald introduced the Town Board Members and Town Officers that were in attendance.

2. The Pledge of Allegiance

The Town Board recited the Pledge of Allegiance. Supervisor Theobald, called the meeting to order at 6:30 pm.

3. Moment of Silence

A moment of silence was held in remembrance of three members of the town family who recently passed away. Supervisor Theobald spoke about and asked all to remember; Donna McIntosh wife of the former Town of Manlius Chairman of the Zoning Board of Appeals, Mary “Mitzi” Esposito who worked for over 40 years for the Town of Manlius and was a devoted and cherished town employee and William Pfeiffer brother of Town of Manlius Town Manager Ann Oot.

4. Open Podium – No Requests

5. Approval of Minutes – February 24, 2021

Councilor Green made a motion, seconded by Councilor Bollinger, to approve the minutes of February 24, 2021 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

6. Approval of Abstract # 5

Councilor Bollinger made a motion, seconded by Councilor Green, to approve Abstract # 5 as submitted by Town Clerk Weber.

| TOWN OF MANLIUS | | |
|---------------------|-----------------------------|--------------|
| Fund Summary | | |
| Abstract # 2 - 2021 | | |
| CODE | FUND | TOTALS |
| A | General Fund Townwide | \$237,301.93 |
| B | General Fund Town | \$7,327.53 |
| CM1 | Police Trust | \$4,260.16 |
| DA | Highway Fund Townwide | \$65,770.88 |
| SL1 | Overhead Lighting | \$1,625.28 |
| SL2 | Underground Lighting | \$2,280.20 |
| SL3 | Entry Lighting | \$105.56 |
| SL4 | Garden Park Lighting | \$635.52 |
| SL5 | Ratnaur Bridge Lighting | \$2,598.70 |
| SR1 | Manlius Trash District | \$185.87 |
| SR2 | Manlius Res Brush District | \$168.87 |
| SS1 | Consolidated Sewer District | \$20.38 |
| SW2 | Manlius Con Water District | \$29,860.52 |
| W80 | Schepp Water District | \$210.32 |
| W90 | Watervale Water District | \$36.22 |

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

7. 6:35 PM Public Hearing – Local Law to allow Certain Animals to be Kept in R1 District

Attorney Frateschi reviewed the proposed local law to allow certain animals that have been prohibited to be kept in the R1 (Residential District 1). Attorney Frateschi stated that the Town Board needed to review the following aspects of the drafted legislation:

- Are the only animals to be allowed: rabbits, chickens, pigmy goats.
- Determine the size of the enclosure that would house the animals outdoors.
- How many animals would be allowed per square foot of an enclosure.
- Because zoning districts R3 (Residential District) and R4 (Residential District) in the code relate to the R1 district would the animals be allowed in these districts also.

The board did discuss whether the R2 (Residential District) district should be included in the law.

Councilor Denton made a motion, seconded by Councilor Green, to waive the reading of the public notice in the matter of the proposed local law Amending Various sections of the Zoning Code to Allow Certain Animals to be Kept in the R-1 District as Domestic Pets or Comfort Animals.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Denton made a motion, seconded by Councilor Kriesel, to open the public hearing at 6:48 pm in the matter of the proposed local law Amending Various sections of the Zoning Code to Allow Certain Animals to be Kept in the R-1 District as Domestic Pets or Comfort Animals.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Town Clerk Weber reviewed the comments that have been submitted to the Town Board for the public hearing. The following people submitted comments to the Town Board that are on file in the Office of the Town Clerk:

Jeffrey & Aileen Monroe, 636 #2 Rd. E. – Supporting

Luis Velez 4614 Widgeon Path – Supporting

Girl Scout Troop #60049 – Supporting

Brenda Botbyl Velez Mallards Landing - Supporting.

Alyana Luganskaya, Widgeon Path – Supporting

Brenda Botbyl Velez stated that she is in favor of allowing chickens in residential zoning because:

- Chickens eat ticks and keep the tick population down.
- You get healthier fresher eggs.
- Chickens are gentle pets and easy to care for.

Richard Green stated that he would like to see an annual permit issued for homeowners who have chickens. Mr. Green stated that a permit would ensure that the homeowner follows the guidelines. Mr. Green asked what homeowners will do with chickens in the wintertime and if the chickens would be allowed to roam past the 50 square foot coop?

An anonymous question was submitted through the chat asking if chickens would be allowed in the R2 zoning. Attorney Frateschi stated they would not be allowed in the R2 zoning classification as the current proposed law is written. The board discussed the pros and cons of allowing chickens in an R2 zone.

Supervisor Theobald asked to keep the public hearing open so more neighborhoods could be made aware of the proposed law and if it would affect them.

Scott Hill asked the board to consider including the R2 zone in the proposed local law.

Richard Green stated that the Village of Fayetteville does allow chickens with a permit.

Jane Raven stated that she supports the proposed local law and feels that residents are aware of the proposed local law because it has been published for months. Ms. Raven stated she purchased a pre-built chicken coop and suggested that each animal be registered.

Brenda Botbyl-Velez stated that there should be a one-time inspection to ensure that the chicken coop setup is adequate. Ms. Velez stated that there are collars made of velcro that will soften the roosters crowing. Ms. Velez stated there are more complaints about dogs in the town than there are complaints about chickens.

Councilor Denton made a motion, seconded by Councilor Kriesel, to adjourn the public hearing in the matter of the proposed Local Law Amending Various sections of the Zoning Code to Allow Certain Animals to be Kept in the R-1 District as Domestic Pets or Comfort Animals until March 24, 2021.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

8. 6:40 PM Public Hearing – Town of Manlius Resolution for Police Reform and Reinvention Collaboration

Councilor Denton made a motion, seconded by Councilor Deer, to waive the reading of the public notice in the matter of the proposed adoption of a draft plan pursuant to executive order 203 related to police reform and reinvention collaboration.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Councilor Denton made a motion, seconded by Councilor Deer, to open the public hearing at 7:33 PM in the matter of the proposed adoption of a draft plan pursuant to executive order 203 related to police reform and reinvention collaboration.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Councilor Denton stated the Town of Manlius Police Reform Draft Plan was prepared in response to the Governor's Executive Order 203. Councilor Denton stated the completed Town of Manlius Police Reform Draft Plan can be found on the Town of Manlius website.

An anonymous attendee asked if the police would receive training dealing with people of color and people with mental illness? Councilor Deer responded that the Town of Manlius Police have extensive training with these issues and more as one of five police departments in the state with CALEA accreditation.

Councilor Denton made a motion, seconded by Councilor Deer, to close the public hearing at 7:41 PM in the matter of the proposed adoption of a draft plan pursuant to executive order 203 related to police reform and reinvention collaboration.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

The board tabled the approval of the Town's Police Reform Draft Plan until the March 24th meeting to allow time for a resolution to be drafted by the Attorney for the Town.

9. New York State - Police Reform and Reinvention Collaborative Onondaga County – Final Draft Plan

Chief Crowell stated the County-wide Police Reform Draft Plan covers all fourteen points as outlined in the Governor's Executive Order 203. Chief Crowell recommended that the Town should adopt both the Town of Manlius Reform Plan and the County Reform Plan to ensure that all fourteen points are covered as required.

The board tabled the approval of the County's Police Reform Draft Plan until the March 24th meeting to allow time for a resolution to be drafted by the Attorney for the Town.

10. Set Date – Public Hearing – Skyridge Water District (Salt Springs Water District)

Councilor Bollinger introduced the Salt Springs - Skyridge Water District Project which includes the Manlius Skyridge Water District, Salt Springs Water District and Sullivan Water District.

Supervisor Theobald introduced Ken Knutsen, Taylor Bottar and Olivia Hicklen from Barton & Loguidice and Rich Andino from Costello, Cooney & Fearon as the presenters of the project.

Taylor Bottar, Barton & Loguidice, gave a presentation on the Skyridge Water District Project that reviewed the following:

- Project Restructuring
- Existing conditions
- Alternatives Considered
- Project Recommendation
- Project Costs/Funding
- Project Schedule & Next Steps
- Discussion & Questions

A copy of the presentation is on file in the Town Clerk's Office and has been posted on the town website.

Councilor Bollinger made a motion, seconded by Councilor Waters, to set the date for a public hearing on the Resolution and Order of the Town Board in the matter to Increase Improvement of Facilities pursuant to Town Law 202b at the Skyridge Water District for April 14, 2021 at 6:30 PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Waters, to declare the Town of Manlius as lead agency for the purposes of SEQR for the project to Increase Improvement of Facilities pursuant to Town Law 202b at the Skyridge Water District.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

11. Public Employer Health Emergency Plan

Town Manager Oot stated that on September 7, 2020 the Governor signed into legislation an Executive Order requiring that all public employers must create plans to protect workers in the event of a state disaster involving a communicable disease. Town Manager Oot stated the draft plan has been reviewed and given approval by the PBA and CSEA representatives for the employee unions as required. Town Manager Oot stated the plan must be adopted before April 1st.

Councilor Deer made a motion, seconded by Councilor Green, to accept the Public Employer Health Emergency Plan as presented by Town Manager Oot.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

12. Highway Superintendent

Councilor Deer stated that Onondaga County will not be repairing the Whetsone Bridge this summer and it is anticipated for 2022. Councilor Deer stated that Onondaga County will now be repairing the Kirkville Road bridge over Limestone Creek, between Minoa Rd. and N. Manlius Rd. in 2021. Councilor Deer stated that there will be an informational meeting announced in a couple of weeks.

Councilor Deer stated that the State will be adding the 20% of the 2020 CHIPS funding that was withheld to the 2021 payment.

13. Planning & Development

Director Capriotti gave a report:

- Business is beginning to pick up as more plan reviews are being submitted.
- The 2020 Annual Report has been completed and finalized. The annual report is available for the public to review.
- Dave Corbett, fire inspector, has returned to working in the town offices.

Town Engineer Miller stated the bid packets for Innsbruck Road and Sabre Lane stormwater replacement have been advertised and the access agreements have been mailed to the affected homeowners.

14. Attorney

Attorney Frateschi stated the board will need to have an Executive Session to discuss the employment history of a particular person in the Police Department and other issues under attorney client privilege.

15. Town Clerk – No New Business

16. Police Chief

Chief Crowell gave the following report:

- Calls for service a down compared to last year, but part two crimes are up.
- Conditional offers of employment have been made to two individuals for Police Officer positions.
- Working on scheduling the training with VERA House.

17. Town Manager- No New Business

18. Committee Reports

Sustainable Manlius

- Councilor Kriesel stated that the town has been designated as a Clean Energy Community by NYSERDA which does qualify the town for a \$5,000 grant.
- Councilor Kriesel stated that a meeting took place with Amanda Mazzoni from the Central New York Regional Planning and Development Board, Ryan Dunn and town representatives to review the Clean Energy Program.
- Councilor Kriesel stated that the Climate Smart Communities and Clean Energy Communities Programs were discussed at the March Sustainable Manlius meeting.
- Sustainable Manlius is going to be celebrating Earth Day and would like to designate April as Earth month.
- Sustainable Manlius is working on Earth Fest and will be hosting a series of five events in April on each Thursday at 7:00 PM.

Communications

Councilor Deer stated that the Communications Committee met and reviewed recent town social media activity. The committee discussed the need for a designated communications employee.

19. Supervisor

Councilor Bollinger made a motion, seconded by Councilor Green, to accept the Supervisor's monthly report for January 2021 as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

20. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Green and seconded by Councilor Waters the Board voted unanimously to adjourn regular session at 8:46 PM to enter executive session to discuss the employment history of a particular person in the Police Department and other issues under attorney client privilege.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

March 10, 2021

There being no further business to come before the board, upon motion duly made by Councilor Kriesel and seconded by Councilor Deer, the board unanimously voted to adjourn the executive session at 9:44 PM.

Submitted by:
Town Manager
Ann Oot