

**TOWN OF MANLIUS  
PLANNING BOARD MINUTES  
January 6, 2020**

**APPROVED**

The Town of Manlius Planning Board met in the Town Hall at 6:30 PM with Chairman Joseph Lupia presiding and the following Members were present: Fred Gilbert, Ann Kelly, Mike LeRoy, Frank Mento and Arnie Poltenson. Also, present were Attorney Jamie Sutphen and Town Engineer Douglas Miller.

Also, Present: Mike and Ellen McGrew, Elaine Denton and Chris Bollinger

The Pledge of Allegiance was recited.

Supervisor Edmond Theobald presented former member Don Crossett with a Proclamation for his dedicated service to the Planning Board. Member Crossett retired from the Board on December 6, 2019.

Chairman Lupia introduced new member Arnie Poltenson to the Board. Arnie has been appointed to fill Don Crossett's term.

**Minutes**

Member LeRoy made a motion, seconded by Member Mento and carried unanimously to approve the minutes of September 23, 2019. Member Gilbert abstained.

**Organizational Meeting 2020**

The Town Board appointed Joseph Lupia Chairman of the Planning Board for a period of 1 year.

The Town Board appointed Arnold Poltenson to a term of 3-years to expire December 31, 2023. (Filling the term of Don Crossett).

Member Mento made a motion, seconded by Member Gilbert and carried unanimously to appoint Baldwin, Sutphen and Frateschi Law Firm as Attorney for the Planning Board for 2020.

Member Kelly made a motion, seconded by Member LeRoy and carried unanimously to appoint Miller Engineering as the Planning Board Engineer for 2020.

Member Kelly made a motion, seconded by Member Mento and carried unanimously to appoint Lisa Beeman as the Planning Board Clerk for 2020.

Member Kelly made a motion, seconded by Member LeRoy and carried unanimously to approve the Planning Board 2020 Meeting Schedule, which states that the Board will meet on the 2nd and 4th Mondays of the Month at 6:30 PM and the Board approved the Application Filing Deadline Schedule.

<b>Planning Board Meeting Schedule for 2020</b>	
<b>Meeting Date</b>	<b>Filing Deadline</b>
January 6, 2020	December 18, 2019
January 27, 2020	January 16, 2020
February 10, 2020	January 30, 2020
February 24, 2020	February 13, 2020
March 9, 2020	February 27, 2020
March 23, 2020	March 12, 2020
April 13, 2020	April 2, 2020
April 27, 2020	April 16, 2020
May 11, 2020	April 20, 2020
June 8, 2020	May 28, 2020
June 22, 2020	June 11, 2020
July 13, 2020	July 2, 2020
July 27, 2020	July 16, 2020
August 10, 2020	July 29, 2020
August 24, 2020	August 13, 2020
September 14, 2020	September 3, 2020
September 28, 2020	September 17, 2020
October 26, 2020	October 15, 2020
November 9, 2020	October 29, 2020
November 23, 2020	November 12, 2020
December 14, 2020	December 3, 2020
December 28, 2020	December 17, 2020

**Woodland Hills Subdivision (Hoag Lane Development), 201 Solar Street, Syracuse, New York 13204**

**Continued - Site Plan - 21-Lot Subdivision – 5290-5320 Hoag Lane, Fayetteville, NY 13066**

**Tax Map # 104.-01-39.2**

Chairman Lupia stated that he received word late today that the Applicant requested a postponement for tonight’s meeting.

Conversation ensued regarding the memo that was sent to the Applicant by Miller Engineering with specific items to be addressed after the applicants last submittal. There are issues to be addressed. Engineer Miller stated there remain issues about the pond(s) which have yet to be addressed. An appropriate geotechnical report has yet to be provided although it has been asked for over a period of the several years this matter has been pending; a sewer offset plan needs to be addressed and confirmation that the SWPPP is up to date needs to be confirmed, as there was an old date on the submittal.

The amount of dirt being moved, the use of a second pond and the storage of dirt are among the issues that need to be flushed out.

The Board discussed that the engineering design details of the project appear to be the threshold matter to be resolved so this matter can move through the Planning Board process. The Board is of the opinion that before a general work session may be order that the engineering issues be worked through between and among the Town Engineer and applicant engineers. It is understood at this point that the applicant will be addressing the list of items and then the engineers can get together.

**OTHER BUSINESS**

With there being no further business, Member Gilbert made a motion, seconded by Member LeRoy and carried unanimously to adjourn the Regular Meeting at 6:58 pm.

Respectfully submitted,  
Lisa Beeman, Clerk