

Agenda
Manlius Town Board Special Meeting
March 31, 2022
6:30 PM

1. Virtual Meeting Instructions

Documents:

[3-31-22 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Highway Superintendent

3.I. Letter Of Intent To Purchase One 2023 International Chassis

Documents:

[LETTER OF INTENT.PDF](#)

3.II. Road Striping Paint For 2022

Documents:

[PAINT PRICING.PDF](#)

4. Recreation Department

4.I. 2022 Part Time Salary Details Proposed Increase

Documents:

[2022 PART TIME SALARY DETAILS PROPOSED.PDF](#)

5. Adjournment

This meeting is being recorded and live streamed. The recording will be broadcast live and will be posted to the town website at www.townofmanlius.org

Please silence cell phones



March 31, 2022 – 6:30PM

Special Town Board Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/89124611459?pwd=LyswLOVsRzITMkdVN1pKWldTSFFpdz09>

Password to join when prompted:

Password: **640416**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

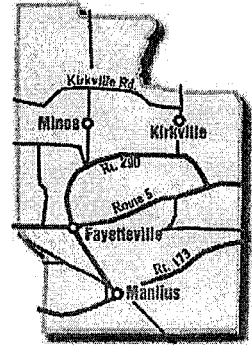
Webinar ID: 891 2461 1459

Press # again to skip the personal id and enter the password below followed by #

Password: **640416**

If this is your first time joining a ZOOM meeting you may practice using ZOOM meeting platform at <https://zoom.us/test>.

Town of Manlius



March 23, 2022

Mr. Bob Carson
Municipal Sales Manager
Navistar, Inc.
399 Albany Shaker Road, Suite 202
Loudinville, NY 12211

Dear Mr. Carson,

Please accept this letter of intent from the Town of Manlius Highway Department to purchase the following:


One (1) New and unused 2023 International HV507 SFA 4x2 Chassis at the cost of \$104,434.00 per proposal number 22818-01.

The Town of Manlius Highway Department will include necessary funding for this procurement in their proposed 2023 budget. We cannot guarantee that the Town of Manlius Board will approve the proposed budget. However, we also have no reason to believe this funding will be denied. If funding is approved, a purchase order will be issued in the first quarter of 2023.

The Town of Manlius Highway has an immediate critical need for this equipment. Any effort or consideration you are able to provide that will accelerate the acquisition process would be sincerely appreciated.

Sincerely,

TOWN OF MANLIUS


Robert A. Cushing
Superintendent of Highways

Robert Cushing, Highway Superintendent

Edmond J. Theobald, Supervisor

Town Board: Karen Green, Sara Bollinger, John Deer, Elaine Denton, Katelyn Kriesel, Heather Waters

301 Brooklea Drive • Fayetteville, NY 13066 • Telephone: (315) 637-3414 • Telephone: (315) 637-0713

www.townofmanlius.org
P:\Purchasing\2023\2022 March 23 Letter of Intent to Stadium Intl.docx

Road Striping Paint for 2022

		<u>Quantity</u>	<u>Rate</u>	<u>Amount</u>
White	(24) 55 gal	1320	\$9.23	\$12,183.60
Yellow	(22) 55 gal	1210	\$12.03	\$14,556.30
			Paint Subtotal	<u>\$26,739.90</u>

NYS OGS Group 38604-Award 23056, Revised 12/1/2021

2022 Personal Service Budget Details - Proposed in March 2022

Increase of \$12,929

Playground Staff - Recreation Attendants

Minimum wage being raised to \$13.20 an hour by 12/31/2021

1st year staff - \$15.00 per hour

2nd year staff - \$15.25 per hour

3rd year staff - \$15.50 per hour

4th year staff - \$15.75 per hour

5th year staff - \$16.00 per hour

6th year staff - \$16.25 per hour

7th year staff - \$16.50 per hour

8th year staff - \$17.00 per hour

If all staff returned in 2022 (hours were figured by adding all staff hours for weeks 2 and 3 then dividing by the # of staff then dividing in half for an average week's hours - came out to an average of 25 hours per week worked plus 6 hours of training which equaled 156 hours)

17 at \$15.00 per hour x 156 hours = \$39,780 (new hires if we go back to larger numbers allowed at program)

8 at \$15.25 per hour x 156 hours = \$ 19,032

0 at \$15.50 per hour x 156 hours = \$ 0 (no new staff hired in 2020 so no one falls in this category)

5 at \$15.75 per hour x 156 hours = \$ 12,285

2 at \$16.00 per hour x 156 hours = \$ 4,992

1 at \$16.25 per hour x 156 hours = \$ 2,535

0 at \$16.50 per hour and above x 156 hours = \$ 0

Summer Show Workers 6 staff at approx. \$15.75 per hour x 4 hours x 3 nights = \$1,134

TOTAL for Recreation Aids = \$ 79,758 - \$79,800 previously \$69,800 up \$10,000

Playground Staff - Recreation Leaders (playground directors and assistant directors)

These are listed on the detail of the budget Quick Report

We will now start Assistant Directors at \$16.00 per hour (depending on previous years worked)

Returning Assistant Director E.H. to \$18.25 - \$3,650 - **previously \$3,270 up \$380** (based on 200 hours)

Returning Assistant Director P.G. to \$16.25 - \$ 3,250 - **previously \$2,910 up \$340** (based on 200 hours)

Directors: Returning director E.H. to \$3,375 - **previously \$3,108 up \$267** (based on 150 hours/no field trips)

Returning Director P.G. to \$2,588 - **previously \$2,346 up \$242** (based on 150 hours/no field trips)

E.H. is Eagle Hill Playground (Director and Assistant Directors at E.H. have several more years with the Town)

P.G. is Pine Grove Playground

Learn To Swim Staff

Lifeguards start \$16.00 per hour

WSI (Water Safety Instructors - without them there would be no Learn To Swim) start at \$18.00 per hour

If all came back and all got WSI training (15 hours per week plus 4 hours training)

1 at \$18.00 x 94 hours = \$1,692 (new hire if we go back to larger numbers allowed at program)

6 at \$18.25 x 94 hours = \$ 10,293

0 at \$18.50 x 94 hours = \$ 0 (no new hires in 2020 so no one falls in this category)

1 at \$19.00 x 94 hours = \$1,786

1 at \$19.50 x 94 hours = \$1,833

Director \$2,300

TOTAL for Swim Staff - \$17,904- \$18,000 - previously \$16,300 up \$1,700