

Agenda

Manlius Town Board

1. Pledge Of Allegiance
2. Boxcast Contract - Live Streaming
3. Zoning Board Of Appeals Chairman Appointment

Motion to appoint KP Kelly (1-year term expiring 12/31/2020)

4. Planning Board Chairman Appointment

Motion to appoint Joseph Lupia (1-year term expiring 12/31/2020)

5. Planning And Zoning Board Attorney

Motion to appoint Baldwin, Sutphen & Frateschi

Documents:

[BALDWIN, SUTPHEN AND FRATESCHI 2020 PROPOSED ENGAGEMENT LETTER.PDF](#)

6. Engineer For The Town

Motion to appoint Miller Engineering

Documents:

[MILLER ENGINEERING 2020 CONTRACT.PDF](#)

7. Attorney For The Town

Motion to appoint Baldwin, Sutphen & Frateschi as Attorney for the Town

Documents:

[BALDWIN, SUTPHEN AND FRATESCHI 2020 PROPOSED ENGAGEMENT LETTER.PDF](#)

8. Town Accountant

Motion to appoint Matthew Dunn, C. P. A., Town Accountant and authorize Supervisor to enter into a contract

Documents:

[MANLIUS ACCOUNTING PROPOSAL-2020.PDF](#)

9. Town Information Technology Services

Motion to appoint Garam Group and authorize Supervisor to enter into a contract

Documents:

[GARAM GROUP TOWN OF MANLIUS CONTRACT B360C 1 YEAR EFFECTIVE 1.1.20.PDF](#)

[GARAM GROUP TOWN OF MANLIUS PD CONTRACT B360C 1 YEAR EFFECTIVE 1.1.20.PDF](#)

10. Police Department Accreditation Manager

Motion to appoint Maureen Buckland, Blu Line Accreditation Consulting, and authorize Supervisor to enter into a contract

Documents:

[2020 PROPOSED BLULINE CONSULTING.PDF](#)

11. Town Marriage Officer Appointment

Motion to appoint Allison Weber

12. Town Records Officer Appointment

Motion to appoint Allison Weber

13. Town Safety Coordinator Appointment

Motion to appoint Ann Oot

14. Town Historian Appointment

Motion to appoint Barbara Rivette

15. Manlius Historical Society - 2020

Documents:

[MANLIUS HISTORICAL SOCIETY CONTRACT 2020.PDF](#)

16. Deputy Supervisor Appointment

Motion to appoint Karen Green

17. Health Insurance

Motion to approve the health insurance premium split for non-collective bargaining unit members as 84% paid by the Town and 16% paid by the employee, and for the Town Board and Justices (active and retired) the health insurance premium split is 50% (Town)/50% (employee/retiree).

18. Board Rules And Procedures

Motion to approve Board rules and procedures

Documents:

[TOWN OF MANLIUS RULES OF DECORUM AT PUBLIC MEETINGS
PROPOSED UPDATES JANUARY 2020A.PDF](#)

19. Procurement Policy

Motion to adopt the procurement policy

20. Prepaid Expenses

Motion to approve Supervisor to authorize the prepayment of utilities, phone and employee benefits

21. Meetings

Motion to approve the following officers or their designees to attend meetings and be reimbursed:

Documents:

[MEETINGS OFFICERS - DESIGNEEES.PDF](#)

22. Association Of Towns Annual Meeting Spending Limit

Motion to set the maximum reimbursement limit for the Association of Towns annual meeting as follows: \$35 per day for all meals with receipts, hotel, registration fee and bus fee (\$80 maximum bus fee can be applied to other travel expenses)

23. Delegate To The Association Of Towns Annual Meeting

Motion to appoint Edmond Theobald as delegate to the Association of Towns Annual meeting and Sara Bollinger as alternate delegate

24. Meal Reimbursement

Motion to set the reimbursement rate for meals when traveling on behalf of the Town at \$35 per day for all meals with receipts

25. Holidays

Motion to approve the following holidays as official Town holidays:

Documents:

[2020 HOLIDAY SCHEDULE.PDF](#)

26. Committee Assignments & Liaison To Committee

Motion to approve the following committee and committee liaison assignments:

Documents:

[2020 COMMITTEE ASSIGNMENTS AND LISAON TO COMMITTEE LIST.PDF](#)

27. Department Liaison Assignments

Motion to approve the following department liaison assignments

Documents:

[DEPARTMENT LIAISON ASSIGNMENTS.PDF](#)

28. Banks

Motion to approve the following list of official banks

Documents:

[BANKS.PDF](#)

29. Town Board Meeting Time

Motion to hold the Town Board meetings at 6:30 PM

30. Open Podium – 6:15 PM Schedule, Speaker Rules & Procedure

Motion to create open podium, adopt rules and procedures and schedule open podium at 6:15 PM prior to every town board meeting.

Documents:

[TOWN OF MANLIUS RULES OF DECORUM AT PUBLIC MEETINGS
PROPOSED UPDATES JANUARY 2020A.PDF](#)

31. Town Board Meeting Schedule 2020

Documents:

[2020 TOWN BOARD MEETING SCHEDULE.PDF](#)

32. Town Board Budget Workshops 2020

August 26, 2020 – 4:00 PM
September 2, 2020 – 4:00 PM

33. Mileage Reimbursement
Motion to approve mileage at 57.5 cents per mile.

34. Highway Agreement Document
Motion to enter into the annual agreement to spend Town highway funds

Documents:

[2020 AGREEMENT TO SPEND TOWN HIGHWAY FUNDS.PDF](#)

35. Highway Specification And Highway Agreement

Motion to approve Highway Specifications and Highway Agreement

36. Official Town Newspapers

Motion to designate the *Eagle Bulletin* as the official Town newspaper and the
Post Standard as the alternate

37. Insurance

Motion to authorize the Supervisor to ratify existing contracts for Officers
and Public Officials insurance with Haylor, Freyer and Coon

38. Salaries

Documents:

[SALARIES - 2020.PDF](#)

39. Handbook

Motion to ratify current employee handbook

40. Code Fee Schedule

Motion to ratify fee schedule

Documents:

[CODE FEE SCHEDULE.PDF](#)

41. Professional Fees Schedule

Motion to ratify fee schedule

42. Town Clerk Fee Schedule

Motion to ratify fee schedule

Documents:

[TOWN CLERK FEE SCHEDULE.PDF](#)

43. Official Undertaking

Motion to adopt the Official Undertaking of Municipal Officers resolution as presented for 2020

Documents:

[OFFICIAL UNDERTAKING 2020.PDF](#)

44. 2020 Town Board Goals

This meeting is being recorded and the audio recording will be posted to the Town Website at www.townofmanlius.org

Please silence cell phones.