

Organizational Meeting Agenda – January 9, 2019
6:00 PM

1. Pledge of Allegiance
2. Zoning Board of Appeals Appointment – KP Kelly
3. Zoning Board of Appeals Chairman Appointment – KP Kelly
4. Planning Board Chairman Appointment – Joseph Lupia
5. Planning Board Appointment – Joseph Lupia
6. Planning and Zoning Board Attorney – Baldwin, Sutphin & Frateschi
7. Engineer for the Town – Miller Engineering
8. Attorney for the Town - Baldwin, Sutphin & Frateschi
9. Town Accountant – Mathew Dunn C.P. A.
10. Town Information Technology Services – Garam Group
11. Police Department Accreditation Manager – Blu Line Accreditation
12. Marriage Officer Appointment – Allison Weber
13. Town Records Officer Appointment – Allison Weber
14. Town Safety Coordinator Appointment – William Miller
15. Town Historian Appointment – Barbara Rivette
16. Historical Society – Manlius Historical Society
17. Deputy Supervisor Appointment – John Loeffler
19. Health Insurance
20. Board Rules and Procedures
21. Procurement Policy
22. Prepaid Expenses
23. Meetings

Motion approving the following officers or their designees to attend meetings and be reimbursed:

Supervisor	Receiver of Taxes
Town Board	Town Manager
Town Clerk	Assessor
Town Planning Board	Director of Codes Enforcement
Highway Superintendent	Town Zoning Board of Appeals
Clerk to Town Justice	Recreation Department
Town Justice	Police Department

24. Association of Towns Annual Meeting Spending Limit - \$35 per day

25. Delegate to the Association of Towns Annual Meeting

26. Meal Reimbursement - \$35 per day

27. Holidays:

Motion to approve the following holidays as official Town holidays:

New Year's Day	Tuesday, January 1, 2019
Martin Luther King Day	Monday, January 21, 2019
Presidents' Day	Monday, February 18, 2019
Good Friday (1/2 day)	Friday, April 19, 2019
Memorial Day	Monday, May 27, 2019
Independence Day	Thursday, July 4, 2019
Labor Day	Monday, September 2, 2019
Columbus Day	Monday, October 14, 2019
Veterans' Day	Monday, November 11, 2019
Thanksgiving Day	Thursday, November 28, 2019
Day after Thanksgiving	Friday, November 29, 2019
Day Before Christmas (1/2 day)	Tuesday, December 24, 2019
Christmas Day	Wednesday, December 25, 2019

28. Committee Assignments

Motion to approve the following committee assignments:

<u>Committee</u>	<u>Chairperson</u>	<u>Member</u>
Budget & Finance	Nick Marzola	John Loeffler
Community & Economic Development/Chamber of Commerce	Karen Green	Sara Bollinger
Consolidation & Intermunicipal Cooperation Task Force	Vince Giordano	Karen Green
Fire & EMS	Nick Marzola	Vince Giordano

Recreation/ Community Events	Karen Green	Sara Bollinger
Personnel & Employee Relations	Rich Rossetti	John Loeffler
Professional Services	Nick Marzola	Vince Giordano
Technology	Nick Marzola	John Loeffler
Police Committee	John Loeffler	Karen Green

29. Department Liaison Assignments

Motion to approve the following department liaison assignments:

Assessor	Sara Bollinger
Highway	Nick Marzola
Planning & Development	Richard Rossetti
Buildings and Grounds	Vince Giordano
Police	John Loeffler and Karen Green
Recreation	Karen Green
Town Clerk	Richard Rossetti
Receiver of Taxes	Karen Green

30. Banks:

Motion to approve the following list of official banks:

M&T Bank
Key Bank of New York
NBT
Pathfinder Bank
First Niagara
Investments – Savings & Certificate of Deposit
A model investment policy was adopted 11/26/97

31. Dog Cruelty Investigation Services - CNYSPCA

32. Town Board Meeting Time – 6:30 PM

33. Town Board Meeting Schedule:

January 9	May 8	September 11
January 23	May 22	September 25
February 13	June 12	October 9
February 27	June 26	October 23
March 13	July 10	November 13
March 27	July 24	November 20
April 10	August 14	December 11
April 24	August 28	December 18

2019 Organizational Meeting – January 2, 2019

34. Town Board Budget Workshops:

September 8, 2018 9:00am
September 12, 2016 5:00pm

35. Mileage Reimbursement

36. Highway Agreement Document

37. Highway Map, Highway Specification and Highway Agreement

38. Official Town Newspapers

39. Insurance

40. Salaries

41. Salaries:

Motion to approve salaries as listed here and in the approved budget

Supervisor	Edmond Theobald	\$40,079
Deputy Supervisor	John Loeffler	\$1,000
Councilor	John Loeffler	\$12,658
Councilor	Nick Marzola	\$12,658
Councilor	Vincent Giordano	\$12,658
Councilor	Karen Green	\$12,658
Councilor	Richard Rossetti	\$12,658
Councilor	Sara Bollinger	\$12,658
Highway		
Superintendent	Robert Cushing	\$80,832
Secretary to H'way	Janet Vollmer	\$39,422
Town Clerk		
Deputy Clerk	Allison Weber	\$52,871
Deputy Clerk	Deborah Witzel	\$36,246
Deputy Clerk	Lisa Beeman	\$36,246
Receiver of Taxes		
Typist I	Laurie Peschel	\$44,815
Clerk I	Sharon Lake	\$17,005.30
	Mitzi Esposito	\$14.82/hour
Assessor		
Assessment Clerk	Patrick Duffy	\$83,486
Appraiser	Cristine DelFuoco	\$43,618
Assessment Clerk	Philip Murray	\$50,959
	Jennifer Abbott	\$16.86/hour

Justice	Salvatore Pavone	\$35,661
Justice	Robert O'Leary	\$35,661
Clerk to Justice	Janet Stanley	\$49,350
Clerk to Justice	Jeanette Zacharias	\$49,350
Dep. Clerk to Court	Megan Vieau	\$15.93/hour
Rec. Director	Peggy Kenyon	\$68,102
Rec. Supervisor	Kristine Zingaro	\$51,627
Clerk I	Tina Galvin	\$33,220
Custodial Worker I	William Miller	\$30,055
Safety Coordinator	William Miller	\$ 1,000
Records Officer	Allison Weber	\$ 3,000
Town Manager	Ann Oot	\$65,097
Secretary to Super.	Kayandra Blythe	\$34,850
Trash/Brush Liaison	Sharon Lake	\$17,005.30
Director of Code Enf.	Randy Capriotti	\$60,270
Dep.Code Enf. Off.	David Corbett	\$18.30/hour
Dep. Code Enf Off.	Michael Grevelding	\$20.20
Town Historian	Barbara Rivette	\$2,700
Planning Chairman	Joseph Lupia	\$3,090 per year
Planning Board	7 members @	\$3,471 per year
Secretary	Lisa Beeman	\$257 per meeting
ZBA Chairman	K.P. Kelly	\$114 per meeting
ZBA	4 members @	\$83 per meeting
Secretary	Allison Weber	\$206 per meeting
Police Committee	Allison Weber	\$100 per meeting
Crossing Guard	Bev Boland	\$14.29/hour
Crossing Guard	Kristy Houghton	\$14.29/hour
Crossing Guard	Tom Peschel	\$14.29/hour
Board of Assessment	Ann Kelly	\$45.00/hour
Board of Assessment	James Campbell	\$40.00/hour
Recreation Leader	Darlene Houghton	\$15.40/hour
Recreation Leader	Joanne Smith	\$15.60/hour
Recreation Attend.	Mark Kenyon	\$12.40/hour

Recreation Attend.	Thomas Kenyon	\$11.93/hour
Recreation Attend.	Honesty Rohrer	\$12.40/hour
Recreation Attend.	Albert Smith	\$12.40/hour
Recreation Attend.	Ian Zingaro	\$11.10/hour

Town of Manlius Police

Chief	Michael Crowell	\$102,961
Captain	Kevin Schafer	\$96,687
Captain	Jeffrey Peckins	\$96,687 (Retired)
Lieutenant	Jeffrey Slater	\$88,673
Sergeants	Christopher Cushman	\$78,632
	Kenneth Hatter	\$78,632
	Joseph Peters	\$78,632
	Gregory Snyder	\$78,632
	Tina Marie Stanton	\$78,632
Police Officers	Matthew Applebee	\$54,122
	Adam Bezek	\$72,731
	Beth Brainard	\$72,731
	Triston Campbell	\$59,200
	Ross Carnie	\$72,731
	Patrick Connelly	\$62,583
	Brian Damon	\$72,731
	Louis Dashno	\$70,477
	Michael Desalvatore	\$70,477
	Daniel Filip	\$72,731
	James Gallup	\$72,731
	Peter Gilchriest	\$59,200
	Damien Golden	\$72,731
	Shawn Gwilt	\$72,731
	Alicia Hibbard	\$59,200
	Rebecca Kammar	\$72,731
	Phillip Knittel	\$54,122
	Justin Lefebvre	\$70,477
	Benjamin Lesperance	\$72,731
	Stephen Muller	\$65,953
	Angela Palmer	\$72,731
	John Paul	\$72,731
	Julia Quinlan	\$54,122
	Zachary Shute	\$72,731
	Cody Skinner	\$65,953
	Brianna Sparks	\$59,200
	Daniel Tyrel	\$72,731

	Samuel Williams	\$59,200
Clerk 1	Sharon Barkauskas	\$21.06/hour
Clerk 1	Mary Alice Boyke	\$21.12/hour (Retired)
Clerk 1	Linda Nyman	\$19.96/hour
Clerk 1	Lynn Rybinski	\$19.96/hour
Clerk 1/CSO	Jade Taggart	\$15.92/hour
Mechanic	Paul Chapman	\$27.81/hour
Custodial Worker I	Erika Durfee	\$13.84/hour
Police Officer Salary Level		
Entry Level		\$54,122
Step 1		\$59,200
Step 2		\$62,584
Step 3		\$65,953
Step 4		\$70,477
Step 5		\$72,731
Sergeant Salary Level		
Entry Level		\$76,926
Step 1		\$78,633
Longevity Compensation*		
After 5 or more years		\$ 1,000
After 8 or more years		\$ 1,300
After 11 or more years		\$ 1,600
After 14 or more years		\$ 1,900
After 17 or more years		\$ 2,100
After 20 or more years		\$ 2,400
After 25 or more years		\$ 2,700

*Full time officers hired after July 15, 2013 are not entitled to Longevity Compensation until the completion of 11 years of service.

Town of Manlius Highway

Name	Hourly Rate
Monty Albanese	\$26.93
John Barnwell	\$26.93
William Beeman	\$27.47
Thomas Burns	\$26.30
David Daniels	\$27.88
Christopher Dardaris	\$25.76
Brian Edwards	\$28.06
Thomas Emmons	\$25.76
Justin Graser	\$22.02
David Hale	\$26.93
Justin Matt Laroche	\$23.18
Joseph Mapstone	\$26.21
Daniel Miller	\$18.31
Matthew Pilcher	\$25.31
Matthew Raterman	\$25.76
Derek Rogers	\$22.02
J. Robert Schepp	\$24.68
Paul Stewart	\$26.71
Mark Tily	\$24.59
Randall Troast	\$25.76
Zachary Van Auken	\$22.02
Gary Vona	\$24.77

- 41. Handbook
- 42. Code Fee Schedule
- 43. Professional Fees Schedule
- 44. Town Clerk Fee Schedule
- 45. Official Undertaking